Pre-meeting thought joggers

> **Media** — Consider what media you use today for communications - voice, video, text/IM, application sharing, screen sharing, etc.
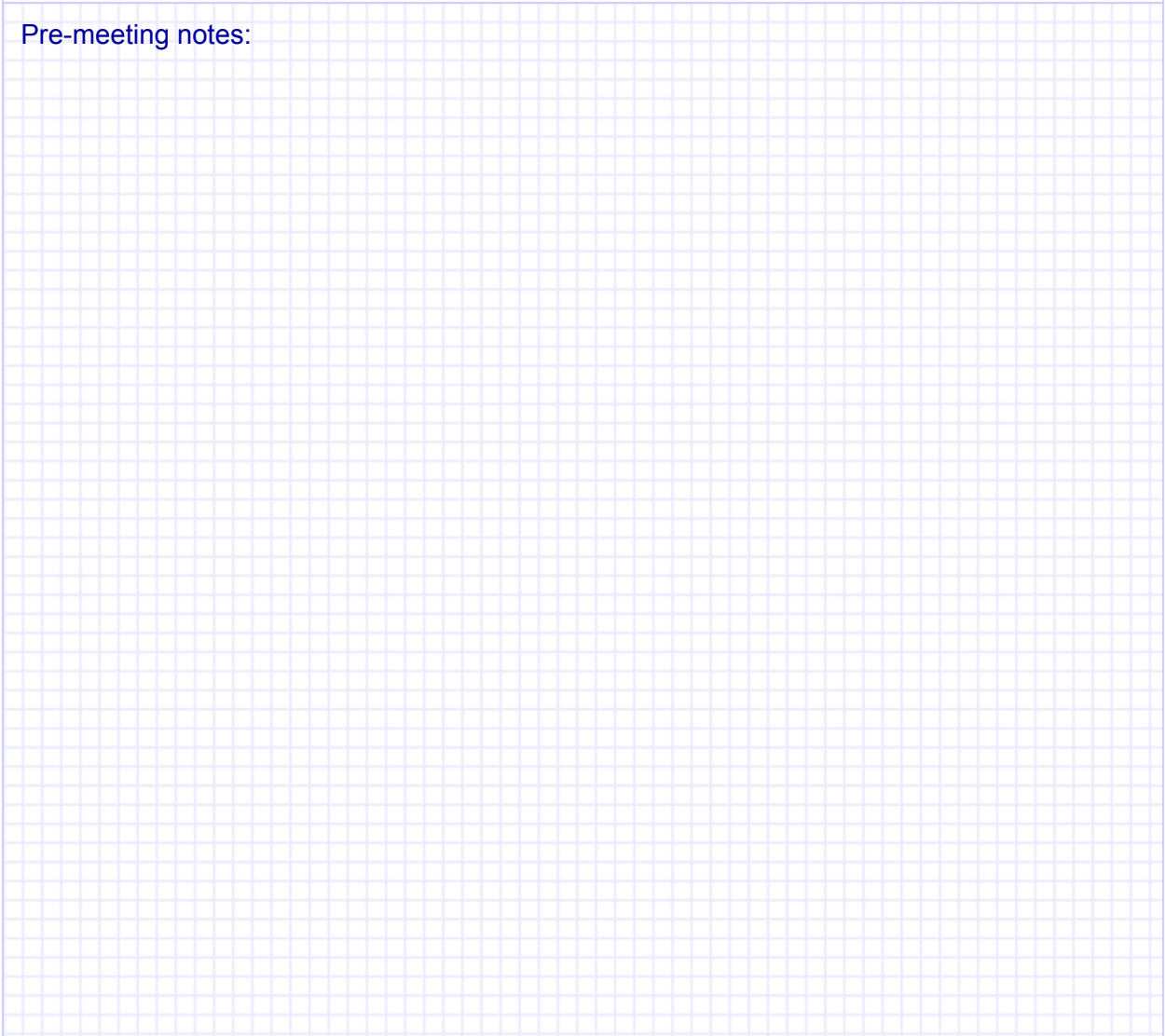> > How and when do you use it – and how might you use it differently if it were easily available?
> > How do you decide what media would be most appropriate?
> > What might you want to *bring to* a communications session – video clips, drawings, documents, etc.?
> > What might you want to *take away* from a session – recordings, notes, marked up documents, etc?.
> > How does real-time, synchronous communications integrate with asynchronous communications – electronic mail, voice mail, etc.?

> **Devices** — What are the devices do you use for communications – phones, cell phones, tablets and PDAs, desktop and laptop computers, video conferencing units, etc.
> > What other devices might adapted for communications – cars, rooms, refrigerators, wristwatches, iPods, etc.?
> > What applications do you use today – and what applications are missing?
> > How might these devices and applications cooperate in making communication and collaboration remarkably easier, more effective, and more enjoyable?

Pre-meeting notes:

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➢**Mobility**   How do you find people that you want to communicate with – and how do they find you.
➢ What tools do you use to locate people – buddy lists with presence information, cell phones, calendar sharing, etc.?
➢ Who do you want to be able locate and contact you?
➢ What information about you do you want to make available – location, availability, current activity, mood, etc.?

➢ **Identities**   How do people address you – phone numbers, email addresses and mailing lists, IM accounts, etc.
➢ What are the benefits of having multiple identities, how do you use them?
➢ What significance do they convey about you?

➢ **Etc.**   What are other things that the group should consider.
➢ How could changes in the way we communicate and collaborate dramatically change our lives?
➢ How might the practices of education, research, and community be significantly improved?

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